



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **AE-3**

January 23, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**MODIFICATION OF EXISTING CONSULTANT SERVICES AGREEMENT
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve reallocation of current year spending authority for as-needed inspection services contracts by decreasing the Public Works' County Engineer General Fund allocation and increasing Public Works' Facility Project Management General Fund by \$250,000.
2. Approve reallocation of the spending authority for the as-needed inspection services contracts' final year by decreasing the Public Works' County Engineer General Fund allocation and increasing the Public Works' Facility Project Management General Fund by \$650,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending approving the reallocation of spending authority for the previously approved contracts with three consultants providing as-needed building inspection services to support various County construction projects.

On December 19, 2000, your Board approved contracts for as-needed inspection with Berryman and Henigar and Harris & Associates, and on April 3, 2001, to The "G" Crew, each for a term of one year with two, one-year renewals. These contracts have a combined annual value of \$2.55 million of which \$1.8 million is financed by Public Works' County Engineer General Fund for inspection of private construction by our Building &

Safety Division and \$750,000 is financed by Public Works' Facility Project Management General Fund for inspection of County capital projects.

On November 21, 2001, your Board approved reallocation for current year spending authority for the as-needed inspection services contracts' two, one-year renewal options from Public Works' County Engineer General Fund to Public Works' Facility Project Management General Fund by increasing the current year allocation by \$750,000 to \$1.5 million.

The need for inspection services on capital project construction will again exceed our earlier projections for this year and the remaining year of the contracts. The demand for present and future inspection of private construction is less than initially projected. The recommended reallocations will provide sufficient capacity to finance all inspection needs through the current contract terms with no change in the overall contract amount.

Implementation of Strategic Plan Goals

This action meets the Strategic Plan Goals of Service Excellence and Organizational Effectiveness by increasing our capacity to handle irregular workloads in a responsive manner.

FISCAL IMPACT/FINANCING

There is no impact to net County cost because contract costs will be recovered through plan check fees and billings to capital projects.

The consultant services agreements that were authorized by your Board on December 19, 2000, have a combined maximum annual value of \$2.55 million. As previously approved, \$1.05 million is financed by Public Works' County Engineer General Fund and \$1.5 million financed by Public Works' Facility Project Management General Fund.

Following your Board's approval of the reallocation of spending authority, \$800,000 will be financed by Public Works' County Engineer General Fund, and \$1.75 million will be financed by Public Works' Facility Project Management General Fund totaling \$2.55 million as originally approved by your Board for the current year. For the last one-year renewal option, \$400,000 will be financed by Public Works' County Engineer General Fund, and \$2.15 million will be financed by Public Works' Facility Project Management General Fund.

Sufficient funding is available in the Facility Project Management General Fund's Fiscal Year 2002-03 Budget to fund the additional \$250,000. There is also sufficient funding available in the Facility Project Management General Fund's Fiscal Year 2003-04 Proposed Budget to fund the additional \$650,00 requested.

Based upon the construction projects now in progress, or expected to begin within the first half of 2003, the recommended reallocations will finance needed inspection services through the third quarter. Based on the outcome of pending State budget issues and the status of ongoing and future capital project funding, we will return to your Board to request approval for as-needed inspection services based upon the best County capital construction forecast available at that time.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The existing contracts with Berryman and Henigar, Harris & Associates, and The "G" Crew are not affected by this action.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for consultant services agreements for engineering and inspection services.

CONTRACTING PROCESS

The existing contracts with Berryman and Henigar, Harris & Associates, and The "G" Crew are not affected by this action.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
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CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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cc: Chief Administrative Office
County Counsel